IQAC meeting was held on 11th July 2020 in its Cell. Agendas of the meeting were :-

- (i) Online Examination.
- (ii) Conduction of webinar.
- (iii) Preparation of e-content and encourage blended mode of learing.

Membars presented in Meeting -

- (i) Principal
- (ii) IQAC Coordinator
- (iii) Dr. Anusuya Agrawal
- (iv) Dr. Jaya Thakur
- (v) Pro. Karuna Dubey
- (vi) Dr. Reeta Pandey
- (vii) Dr. Malti Tiwari
- (viii) Dr. E.P. Chelak
- (ix) Dr. Neelam Agrawal
- (x) Prof. M.R. Dhivar

Meeting began at 03:00 PM. Principal welcomed the member and invitees. IQAC cordinator report that meeting was proposed in April 2020 but due to pandemic forced to postpone the scheduled meeting.

Principal instructed all faculty members to make necessary preparation for online examination. He also instructed to creat Whats app group, telegram and other platform to spred awareness among students.

IQAC Coordinator proposed to do necessary arrangments for online webinar. So Students and other faculty members get benefited by this webinarr and Knowledge Series.

Today's pandemic situation encourages us to move from Chalk & black board to online teaching. We strongly believe that Chalk-black board is always considered as the best way for teaching but online teaching is demand of current scenario. So, Teaching Staff continuosly took online classes encourage students to attend online classes. IQAC cell encouraged their efforts and instructed them to prepare more educational videos for this purpose.

Decision :-

- 1) Decided to prepare Whats app group of private and regular students to spread information.
- 2) Decided to organise more Webinar and Knowledge series for students.
- 3) To encourage faculty member to prepare e-content for students and make more educational Videos.

IOAC Coordinator

IQAC meeting was held on 15th September 2020 in its Cell. Agendas of the meeting were :-

- (i) Online Admission
- (ii) Establishment of Help desk.
- (iii) Online test for UG/PG Classes.
- (iv) Online Classes.

Membars presented in Meeting -

- (i) Principal
- (ii) IQAC Coordinator
- (iii) Dr. Anusuya Agrawal
- (iv) Dr. Jaya Thakur
- (v) Pro. Karuna Dubey
- (vi) Dr. Reeta Pandey
- (vii) Dr. Malti Tiwari
- (viii) Dr. E.P. Chelak
- (ix) Dr. Neelam Agrawal
- (x) Prof. M.R. Dhivar

At first IQAC Coodinator Pro. S.Barwa welcomed all the member of IQAC team and reported that online test series on G.K. are going on and webinar in various departments were conducted. Chairperson apprecited efforts of team.

IQAC Coordinator started with main agenda of online admission. He described that university is going to announce date of online admission very soon. So college has to make neccessary arrangments for students to make this process for them hassel free.

After that IQAC Coordinator throw light on importance of Help Desk. He Stated that Help Desk had been established every year. He emphasied to enrich help desk with technically sound people.

Due to pandemic offline internal examination is not possible. So IQAC Coordinator took permission from Principal to take online internal examination for UG classes and he also came into Knowledge to other memmbers that PG internal examination will also be taken online.

Principal instructed all the members of IQAC to prepare time table for online classes and to make neccessary steps to take classes regulary. He suggested act as a good mentor for students.

Decision :-

- 1) To make neccessary arragment for students during online admission.
- 2) To Create Help-desk with technically sound staff to help studnts to solve their technical problems.
- 3) To make online internal examination for UG and PG classes.
- 4) To prepare time table for online classes and to upload educational videos and e-content for students group.

IQAC Coordinator

MVPG_2020-21_R

IQAC meeting was held on 7th December 2020 in its Cell. Agendas of the meeting were :-

- (i) Progress of online classes.
- (ii) Progress of syllabus.
- (iii) Conduction of webinar and other online useful programmes for students.
- (iv) Remidial Classes.

Membars presented in Meeting -

- (i) Principal
- (ii) IQAC Coordinator
- (iii) Dr. Anusuya Agrawal
- (iv) Dr. Jaya Thakur
- (v) Pro. Karuna Dubey
- (vi) Dr. Reeta Pandey
- (vii) Dr. Malti Tiwari
- (viii) Dr. E.P. Chelak
- (ix) Dr. Neelam Agrawal
- (x) Prof. M.R. Dhivar

Pro. S.Barwa, Coodinator-IQAC welcomed all team members. He Started with situation of online classes. He reported to all member of IQAC that online classes are running smooty and regulary with a bit network problems.

He reported to chairperson that syllabus is running a bit late because admission started late.

He also said about the conducation of online webinars Other useful programmes are also planned.

Decision :-

- 1) Chirperson instructed to IQAC team to prepare time table for remidial classes so students get benefited.
- 2) To conduct useful programmes for students.
- 3) To conduct webinar.
- 4) To conduct remidial classes.

IQAe Coordinator

IQAC meeting was held on 9th April 2021 in its Cell. Agendas of the meeting were :-

- (i) The reorganization of the admission committee.
- (ii) NAAC
- (iii) Restructure the IQAC
- (iv) Celebrating Yoga day
- (v) Conducation of Online Webinar
- (vi) Plantation
- (vii) Free PSC Coaching

Membars presented in Meeting -

- (i) Principal
- (ii) IQAC Coordinator
- (iii) Dr. Anusuya Agrawal
- (iv) Dr. Jaya Thakur
- (v) Pro. Karuna Dubey
- (vi) Pro. S.Barwa
- (vii) Dr. Reeta Pandey
- (viii) Dr. Malti Tiwari
- (ix) Dr. E.P. Chelak
- (x) Dr. Neelam Agrawal
- (xi) Dr. Vaishali Gautam Hirway
- (xii) Mr. Ajay Kumar Raja
- (...) M. G.D. D.
- (xiii) Mr. S.R. Ratre

Decision -

The meeting of the Internal Quality Assurance Cell was held on 09.04.2021 in the Cell Room at 02:00 PM. All the members of the committee were welcomed by the coordinator. He presented the details of the previous meeting. The following points were discussed with the permission of the Principal.

1. The Principal gave instructions for the reorganization of the admission committee:-

The action plan was discussed to make the entry work smoothly.

- In the upcoming NAAC evaluation, instructions were given by the Principal to the NAAC committee for better grade.
- Instructed to restructure the internal quality assurance cell. The librarian and sub-divisional officer (revenue) were included in the cell.
- 4. Celebrating Yoga Day was discussed. Instructions were given to the yoga in-charge to celebrate online yoga day as well as instructions were given to the college staff to share the videos participating in the online program.
- 5. Instructions were given to all the heads of departments for online webinar:-
 - (i) The committees were also given guidelines for online webinars.

The Alumni Committee was also instructed to organize online programs with the college family.

- (ii) One or more departments may also organize programs together to encourage multidisciplinary approach.
- 6. Proposed Tree plantation in the college was discussed In this regard Environment Committee, Eco Club, NCC, NSS were instructed to ensure plantation in collaboration with the Alumni Committee.
- 7. Free PSC coaching run in the college. The coaching committee was instructed that the PSC coching run in the college. Conduct of Pseudo-Interview for successful candidates in written examination.

IQAC Coordinator

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